

**MINUTES OF THE 782nd BOARD MEETING
BOARD OF TRUSTEES
NORTHWEST MOSQUITO AND VECTOR CONTROL DISTRICT**

TIME: 3:00 p.m., Thursday, January 16, 2025

PLACE: Northwest Mosquito and Vector Control District
1966 Compton Avenue
Corona, CA 92881

Zoom Teleconference: Meeting ID: 389 155 8737

TRUSTEES PRESENT:

Dale Welty	Canyon Lake	President
Nancy Jimenez-Hernandez	Corona	Vice Pres.
Gregory Bowen	Norco	Trustee
Gary Bradley, Ph.D.	Riverside	Trustee
Clint Lorimore	Eastvale	Trustee
Steven Su, Ph.D.	Riverside County	Trustee
Brian Tisdale	Lake Elsinore	Trustee

TRUSTEES ABSENT: Guillermo Silva Jurupa Valley

STAFF PRESENT:

Mark Breidenbaugh, Ph.D.	District Manager
Angela Caranci, Ph.D.	Assistant Manager/Vector Ecologist
Nikia Smith	Director of Operations
Eric Ballejos	Public Information & Tech. Officer
Jeff Hopkins	Clerk of the Board/HR Generalist
Dennis Rowe	Operations Maintenance Technician

OTHERS PRESENT: Casey Dailey, Director of Energy & Environment
Jonathan Abadesco, C.J. Brown & Company CPAs

I. CALL TO ORDER:

President Welty called the meeting to order at 3:02 p.m.

II. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Trustee Lorimore.

III. ROLL CALL AND INTRODUCTIONS:

At the time of roll call Trustees Bowen, Bradley, Jimenez-Hernandez, Lorimore, Su, Tisdale, Welty, as well as District Manager, Assistant DM/Vector Ecologist, Director of Operations, Public Information and Technology Officer, Clerk of the Board/HR Generalist, and Operations Maintenance Technician were present in the boardroom. In addition, the District's Accountant, Jennifer Goh, joined via Zoom.

IV. PUBLIC COMMENTS OR QUESTIONS

No public comments or questions.

V. CONSENT CALENDAR:

Motion by Trustee Lorimore to approve all items on the Consent Calendar; second by Trustee Bradley. Passed unanimously by a roll call vote as follows: yes by Trustees Bowman, Bradley, Jimenez-Hernandez, Lorimore, Su, Tisdale, and Welty.

VI. PRESENTATION:

- A. Inland Regional Energy Network Overview, Casey Dailey, Director of Energy & Environment.
- B. 2024 District Audit Presentation, Jonathan Abadesco, C.J. Brown & Company, CPAs.

VII. ITEMS FOR ACTION:

A. Recommendation to review and approve the audit financial report for fiscal year ending June 30, 2024.

Jonathan Abadesco from C.J. Brown & Company CPAs presented the District's 2024 Audit and found no material weaknesses or significant deficiencies. The District Manager recommended the Board to approve the audit financial report for fiscal year ending June 30, 2024.

Motion by Trustee Jimenez-Hernandez, seconded by Trustee Bradley. Passed unanimously by a roll call vote as follows: yes by Trustees Bowman, Bradley, Jimenez-Hernandez, Lorimore, Su, Tisdale, and Welty.

B. Recommendation to review and approve bid selection for new vehicles to the Northwest MVCD fleet.

The District Manager stated the budget allocated a total of \$350,000 in FY24/25 for equipment, including the planned purchase of four (4) new trucks for District work. He currently has the capacity to approve \$50,000. Twelve (12) bids were sent to Ford dealerships on December 2, 2024 for three (3) 2025 Ford Rangers and one (1) 2025 Ford F-150 Lightning. The last day to receive bids was December 16, 2024, the District received a total of two (2) bids from Ken Grody and Fritts Ford. The District Manager recommended that the Board supports the staff recommendation to purchase three (3) Ford Rangers from Ken Grody and one (1) F-150 Lightning from Fritts Ford.

Motion by Trustee Bradley, seconded by Trustee Tisdale. Passed unanimously by a roll call vote as follows: yes by Trustees Bowman, Bradley, Jimenez-Hernandez, Lorimore, Su, Tisdale, and Welty.

C. Recommendation to review and approve bid selection for roofing/repair for Northwest MVCD garage/shop.

The District Manager stated the District's garage/shop roof is in need of maintenance due to leaks and the age of the structure. The garage/shop currently houses the District's fleet of vehicles where they are maintained. The District accepted three (3) bids from contractors, the deciding factors were based on cost, availability to begin work, and interaction/involvement from the estimator/contractor during their site visit(s). After completion of the roofing repair, the District plans to evaluate the potential placement of solar panels on the roof thus the security, roofing materials, and durability were also evaluated when reviewing the bids. Based on the evaluation criteria, staff recommends the Board to select the comprehensive and detailed proposal submitted by Roscrete Roofing, Inc for \$293,388.

Trustee Bowen asked the District Manager if the District has a contingency plan if the cost exceeds the price. The District Manager set aside \$500,000 and stated there are additional funds. Trustee Su asked if there were any other additional costs not covered by the bid. The Operations Maintenance Technician stated permits will be an additional cost including an additional administrative fee. Trustee Tisdale recommended modifying action/motion for ten (10) percent contingency. Trustee Welty recommended increasing the contingency to 15 percent.

Motion by Trustee Tisdale to confirm selection/bid from Roscrete Roofing, Inc for \$293,388 along with a 15% percent contingency for any overages. Seconded by Trustee Bowen. Passed unanimously by a roll call vote as follows: yes by Trustees Bowman, Bradley, Jimenez-Hernandez, Lorimore, Su, Tisdale, and Welty.

D. Review of the Bylaws with discussion of potential amendment from the recent modification to move the Election of Officers from January to December.

The District Manager reiterated that at the 772nd meeting (December 2023), the Board approved amending the Bylaws to align with the calendar cycle. The Board moved the election of officers from January to December. During the 781st meeting (November 2024), Trustee Aleman motioned and the Board approved to place an action item on the next Board Agenda to consider reverting the Bylaws to the previous iteration. This would allow additional time for public election results that impact on the appointment of City Council members.

Trustee Tisdale recommended electing in December to start meeting in January with new officers. Trustee Jimenez-Hernandez would like the previous iteration as it would allow for additional time and provided Trustee Silva's election as an example. The District Manager suggested the language in the Bylaws to allow the election to be held in January or before, this would be beneficial if election results are already certified. If not, additional time is

allowed.

Motion by Trustee Jimenez-Hernandez to amend the Bylaws to the previous iteration to allow the election of officers to January or before if election results are in. Seconded, by Trustee Bradley. Passed unanimously by a roll call vote as follows: yes by Trustees Bowman, Bradley, Jimenez-Hernandez, Lorimore, Su, Tisdale, and Welty.

VIII. Reports:

1. Trustees: Trustee Welty presented a plaque to Trustee Lorimore and thanked him for his service as the Board President this past year.
2. District Manager: None.
3. Staff: The Clerk of the Board/HR Generalist acknowledged work anniversaries.

IX. Informational:

1. FPPC: Statement of Economic Interest. Due to the District by March 31, 2025.

X. Other Business:

1. None.

XI. Adjournment:

1. Meeting adjourned at 4:04 p.m.

Minutes of the 782nd Meeting
January 16, 2025

Consent Item #V-A

Next regular meeting: 3:00 p.m., Thursday, March 20, 2025, located at 1966 Compton Avenue, Corona, CA 92881.

I certify that the above minutes substantially reflect the action taken by the Board of Trustees at its meeting held on January 16, 2025.

BREIDENBAUGH.M
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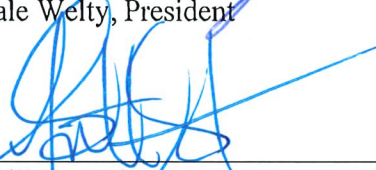
Mark Breidenbaugh, Ph.D., District Manager

Approved as written and/or corrected by the Board of Trustees at its meeting held on March 20, 2025.

ATTEST:



Dale Welty, President



Guillermo Silva, Secretary