

**MINUTES OF THE 734th BOARD MEETING
BOARD OF TRUSTEES
NORTHWEST MOSQUITO AND VECTOR CONTROL DISTRICT**

TIME: 3:00pm, Thursday, September 17, 2020

PLACE: Northwest Mosquito and Vector Control District
1966 Compton Avenue
Corona, CA 92881

And

Zoom Teleconference: Meeting ID: 8875 9022 0755

TRUSTEES PRESENT:	Karen Alexander	Corona	President
	Gary Bradley, Ph.D.	Riverside	Secretary
	Jordan Ehrenkranz	Canyon Lake	Trustee
	Berwin Hanna	Norco	Trustee
	Anthony Kelly, Jr.	Jurupa Valley	Trustee
	Clint Lorimore	Eastvale	Trustee
	George Read	County of Riverside	Trustee
	Brian Tisdale	Lake Elsinore	Trustee

TRUSTEES ABSENT: None

STAFF PRESENT:	Mark Breidenbaugh, Ph.D.	District Manager
	Angela Caranci, Ph.D.	Assistant Manager/Vector Ecologist
	Nikia Smith	Field Supervisor
	Eric Ballejos	Public Information & Tech. Officer
	Marian Shannon	Executive Secretary

OTHERS PRESENT: None

I. CALL TO ORDER:

President Alexander called the meeting to order at 3:04pm.

II. A. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Trustee Tisdale.

III. ROLL CALL AND INTRODUCTIONS:

At the time of the roll call all Trustees were present. Trustee's Alexander, Ehrenkranz, Hanna, Read and Tisdale were present in the District Board Room along with District staff. Trustees Bradley, Kelly and newly appointed Trustee Lorimore participated via Zoom. Trustee Lorimore briefly introduced himself and was welcomed by the Board members.

IV. PUBLIC COMMENTS OR QUESTIONS:

None.

V. CONSENT CALENDAR:

Motion by Tisdale to approve the consent calendar; seconded by Hanna. Passed unanimously by roll call vote as follows; yes by Alexander, Bradley, Ehrenkranz, Hanna, Kelly, Lorimore, Read, and Tisdale.

VI. PRESENTATION:

Public Information and Technology Officer, Eric Ballejos gave a short presentation on the District's website updates. Board members made a few suggestions such as providing a legend and the possibility of making the District map interactive. Trustee Alexander suggested placing a direct link to the public education materials on the home page. Board thanked Mr. Ballejos for the update and stated they were pleased with the progress.

VII. ITEMS FOR ACTION:

A. Recommendation to receive and file June, 2020 quarterly reports on investments.

District Manager stated the June, 2020 quarterly reports are attached as Exhibit "A" and recommended that the Board receive and file the quarterly reports from Great West, Nationwide Retirement Solutions and VCJPA District Member Contingency Fund for the quarter ending June 30, 2020.

Motion by Ehrenkranz to receive and file the quarterly reports from Great West, Nationwide Retirement Solutions and VCJPA District Member Contingency Fund for the quarter ending June 30, 2020; seconded by Hanna. Passed unanimously by roll call vote as follows; yes by Alexander, Bradley, Ehrenkranz, Hanna, Kelly, Lorimore, Read, and Tisdale.

B. Recommendation to update signatories to the District's accounts at Citizens Business Bank and approve modification to the existing contract with Citizens Business Bank.

District Manager stated due to key personnel changes it is necessary to update the authorized signers to the District's accounts at Citizen's Business Bank. Upon approval, the signatories to the District accounts at Citizens Business Bank will be as follows:

Karen Alexander, Trustee
Gary Bradley, Trustee
Jordan Ehrenkranz, Trustee
Berwin Hanna, Trustee
Anthony Kelly, Jr., Trustee
George Read, Trustee
Brian Tisdale, Trustee
Mark Breidenbaugh, District Manager
Angela Caranci, Assistant District Manager
Nikia Smith, Field Supervisor

Also, since the District Manager is the designated official, the Contract for Deposit of Moneys with Citizen's Business Bank must be updated. The contract will be updated to reflect District Manager Mark Breidenbaugh as the designated official. There are no other changes or modifications to the contract. The updated forms were attached for Board's review. District Manager also stated that newly appointed Trustee Lorimore will be added next time the signatories are updated.

Motion by Read to authorize the above slate of signers on the Districts accounts at Citizens Business Bank and to authorize District Manager to execute the new contract with Citizen's Business Bank; seconded by Ehrenkranz. Passed unanimously by roll call vote as follows; yes by Alexander, Bradley, Ehrenkranz, Hanna, Kelly, Lorimore, Read, and Tisdale.

C. Discussion on the Nomination of an Alternate Special District Member of the Riverside County Local Agency Formation Commission (LAFCO).

District Manager asked Executive Secretary to update the Board on this item. Executive Secretary stated this is an item the Board considered earlier this year but because LAFCO did not receive enough votes a new nomination process was initiated. Executive Secretary stated when Board considered this item earlier this year, Karen Alexander was nominated as Alternate Special District Member of Riverside County LAFCO.

After brief discussion, motion by Tisdale to nominate Karen Alexander as Alternate Special District Member of the Riverside County Local Agency Formation Commission; seconded by Hanna. Passed unanimously by roll call vote as follows; yes by Alexander, Bradley, Ehrenkranz, Hanna, Kelly, Lorimore, Read, and Tisdale.

D. Recommendation to receive and file Fixed Assets and General Inventory for Fiscal Year 2019-2020.

Board members were provided a list of Fixed Assets and General Inventory added during Fiscal Year 2019-2020 and a list of items requested to delete. No Fixed Assets were sold during the fiscal year.

After review, motion by Tisdale to receive and file the Fixed Assets and General Inventory for Fiscal Year 2019-2020; seconded by Ehrenkranz. Passed unanimously by roll call vote as follows; yes by Alexander, Bradley, Ehrenkranz, Hanna, Kelly, Lorimore, Read, and Tisdale.

E. Discussion on the resignation of the Vice President of the Board of Trustees.

After the July Board meeting, Trustee Tessari informed Board and District staff he was relocating out of state and must resign as Vice President. District Manager stated he is requesting Board input on appointing a replacement for Trustee Tessari.

After discussion, motion by Hanna to nominate Jordan Ehrenkranz as Vice President of the Board of Trustees; seconded by Kelly. Passed unanimously by roll call vote as follows; yes by Alexander, Bradley, Ehrenkranz, Hanna, Kelly, Lorimore, Read, and Tisdale.

F. Recommendation to authorize District Manager to participate in outside collaboration.

District Manager stated that pursuant to his employment agreement, any outside employment must be approved by the Board. District Manager stated he was contacted to participate as a consultant/entomologist on the development of a survey regarding mosquito control practices, complete a literature review, and review a manuscript for publication as the third member of a three person team. District Manager stated his participation will not exceed 60 hours over a six month period. He further stated all work will be done outside work hours and no district resources will be used.

Motion by Tisdale to authorize District Manager to participate in outside collaboration; seconded by Read. Passed unanimously by roll call vote as follows; yes by Alexander, Bradley, Ehrenkranz, Hanna, Kelly, Lorimore, Read, and Tisdale.

VIII. INFORMATIONAL:

1. District Manager - Goals for first year of employment. Memo attached. District Manager requested Board review and provide comment if needed. He stated at the end of his first year he will develop a five year action plan.
2. First New Insect Repellant Approved in 11 Years Smells Like Grapefruit. Article attached.
3. Why One Dangerous Mosquito Developed a Taste for Human Blood. Article attached.

IX. REPORTS:

1. Trustees:

Trustee Lorimore stated he enjoyed his first meeting.

Trustee Hanna informed Board and staff his last meeting will be October, 2020 as his term is expiring at the end of the year.

Trustee Alexander thanked District Manager for giving a presentation at the Corona City Council meeting. She also thanked Assistant District Manager and Field Supervisor for the detailed Operations and Lab reports provided in the monthly board package. She also complimented Public Information and Technology Officer on the District website improvements completed thus far. Trustee Alexander informed Board and staff she is unable to attend the October Board meeting.

Trustee Kelley welcomed incoming District Manager to the District.

2. Staff:

None

X. OTHER BUSINESS:

None.

1. Request for future Agenda Items: None

XI. ADJOURNMENT:

Meeting adjourned at 3:56pm.

Next regular meeting: 3:00pm, Thursday, October 15, 2020, at 1966 Compton Avenue, Corona, CA 92881.

I certify that the above minutes substantially reflect the action taken by the Board of Trustees at its meeting held on September 17, 2020.

 10/15/2020

Mark Breidenbaugh, Ph.D., District Manager

Approved as written and/or corrected by the Board of Trustees at its meeting held on October 15, 2020.

ATTEST:



Karen Alexander, President



Gary Bradley, Ph.D., Secretary